

Forward Plan

November 2013 - February 2014

Ian Hudspeth

Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 4 October 2013



**OXFORDSHIRE
COUNTY COUNCIL**

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged according to the responsibility areas of the various members of the Cabinet. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan. A timetable for all the decisions listed in the Plan appears in an Annex at the end of the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

- posted to "Forward Plan", Law & Culture (Democratic Services), Chief Executive's Office, County Hall, Oxford OX1 1ND or
- delivered in person to the same address or
- e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Culture (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

Cabinet Member	Main Areas of Responsibility
<p><i>Leader of the Council</i> Councillor Ian Hudspeth</p>	<p>Strategy; corporate and community leadership; strategic communications; major external partnerships; regional issues; economic development</p> <p>Oxford City Council liaison and Oxford City Local Strategic Partnership</p>
<p><i>Deputy Leader of the Council</i> Councillor Rodney Rose</p>	<p>Internal management; HR & industrial relations; strategic rail; fire control; Emergency Planning</p> <p>West Oxfordshire District Council liaison and West Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Adult Social Care</i> Councillor Mrs Judith Heathcoat</p>	<p>Adult Social Care</p> <p>Vale of White Horse District Council liaison and Vale of White Horse Local Strategic Partnership</p>
<p><i>Cabinet Member for Business & Customer Services</i> Councillor Nick Carter</p>	<p>Customer Services; Communications; ICT; support to SME's; Property</p>
<p><i>Cabinet Member for Children, Education & Families</i> Councillor Melinda Tilley</p>	<p>Education and Statutory Lead member for Children's Services</p>
<p><i>Cabinet Member for Cultural & Community Services</i> Councillor Lorraine Lindsay-Gale</p>	<p>Registration service, library service, Coroner's service; adult learning; cultural services; tourism</p>
<p><i>Cabinet Member for Environment</i> Councillor David Nimmo Smith</p>	<p>Strategic planning with Oxfordshire; minerals strategy; waste management; environment management; transport</p> <p>South Oxfordshire District Council liaison and South Oxfordshire Local Strategic Partnership</p>
<p><i>Cabinet Member for Finance</i> Councillor Arash Fatemian</p>	<p>Finance</p>
<p><i>Cabinet Member for Policy Co-ordination</i> Councillor Louise Chapman</p>	<p>Policy co-ordination; Fire & rescue; Trading Standards; equalities; localities; community cohesion</p>
<p><i>Cabinet Member for Public Health & the Voluntary Sector</i> Councillor Hilary Hibbert-Biles</p>	<p>Public Health and voluntary and community sector</p> <p>Cherwell District Council liaison and Cherwell Local Strategic Partnership</p>

The Forward Plan

CABINET MEMBER: LEADER OF THE COUNCIL

KEY DECISIONS

NIL

NON-KEY DECISIONS

Delegated Powers of the Chief Executive - January 2014

To report on a quarterly basis any executive decisions taken by the Chief Executive under the specific powers and functions delegated to her under the terms of Part 7.4 of the Council's Constitution – Paragraph 1(A)(c)(i). It is not for scrutiny call in.

Decision Maker and Target Date: **Cabinet, 28 January 2014**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Head of Law & Culture

Contact: Sue Whitehead, Committee Services Manager Tel: (01865) 810262

Ref: 2013/128

CABINET MEMBER: DEPUTY LEADER OF THE COUNCIL

KEY DECISIONS

East-West Rail Local Contributions

To seek agreement to the terms of a formal agreement on local contributions for East-West Rail over a 15-year period from 2014, ahead of Oxfordshire County Council entering into the agreement with Buckinghamshire County Council and the Department for Transport by October 2013.

Decision Maker and Target Date: **Cabinet, 15 October 2013**

Key Decision: Yes - Affects more than one division and revenue expenditure > £500,000

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Tom Flanagan, Service Manager - Planning & Transport Policy Tel: (01865) 815691

Ref: 2013/100

Oxfordshire Customer Services (OCS) Externalisation

To agree the strategy for delivering the OCS services with a possible external partner.

Decision Maker and Target Date: **Cabinet, 15 October 2013**

Key Decision: Yes - Revenue Expenditure > £500,000

Exempt Information: Yes - Category 3 - commercial sensitive information - Report and Annex

Consultations: Soft Service Testing being run with a number of potential suppliers

Report By: Deputy Director for Environment & Economy - Oxfordshire Customer Services

Contact: Andy Ball, Programme Manager Tel: (01865) 323221

Ref: 2013/125

NON-KEY DECISIONS

Cabinet Business Monitoring Report for Quarter 1

To note and seek agreement of the report.

Decision Maker and Target Date: **Cabinet, 15 October 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Alexandra Bailey, Research & Major Programmes Manager Tel: (01865) 816384

Ref: 2013/141

Staffing Report - Quarter 2 - 2013

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 26 November 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Head of Human Resources

Contact: Sue Corrigan, Strategic HR Manager Tel: (01865) 810280

Ref: 2013/095

Cabinet Business Monitoring Report for Quarter 2

To note and seek agreement of the report.

Decision Maker and Target Date: **Cabinet, 28 January 2014**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Alexandra Bailey, Research & Major Programmes Manager Tel: (01865) 816384
Ref: 2013/142

Staffing Report - Quarter 3 - 2013

Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.

Decision Maker and Target Date: **Cabinet, 25 February 2014**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Head of Human Resources

Contact: Sue Corrigan, Strategic HR Manager Tel: (01865) 810280

Ref: 2013/148

CABINET MEMBER: ADULT SOCIAL CARE

KEY DECISIONS

NIL

NON-KEY DECISIONS

Healthwatch Oxfordshire

To seek to agree contract award and funding allocation for Healthwatch Oxfordshire.

Decision Maker and Target Date: **Cabinet Member for Adult Social Care, 26
November 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Social & Community Services

Contact: Alison Partridge, Public Engagement Manager Tel: (01865) 256647

Ref: 2013/112

CABINET MEMBER: BUSINESS & CUSTOMER SERVICES

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: CHILDREN, EDUCATION & FAMILIES

KEY DECISIONS

Final Decision on Expansion of Watchfield Primary School to 2 Forms of Entry (2fe)

To consider final decision on expansion.

Decision Maker and Target Date: **Cabinet, 15 October 2013**

Key Decision: Yes - Capital Expenditure >£1m

Exempt Information: None

Consultations: Statutory Notice published

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2013/114

Multi Agency Safeguarding Hub (MASH)

To agree proposals for establishment of a MASH in Oxfordshire.

Decision Maker and Target Date: **Cabinet, 26 November 2013**

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: John Dixon, Interim Deputy Director - Children's Social Care Tel: (01865) 815165

Ref: 2013/135

NON-KEY DECISIONS

Bournemouth Churches Housing Contract

To seek approval to extend the contract.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 7 October 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Sarah Carter, Contracts & Performance Manager Tel: 01865 323103

Ref: 2013/140

Financial Contribution towards the University Technical College Project in Didcot

To seek Cabinet approval for the funding of a number of facilities to be shared subsequently with the co-located 11-16 school.

Decision Maker and Target Date: **Cabinet, 15 October 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Roy Leach, School Organisation & Planning Manager Tel: (01865) 816458
Ref: 2013/107

Strategy for Expanding Primary and Secondary School Provision in the Grove and Wantage Area

To approve the strategy, following public consultation.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 4 November 2013**

Key Decision: No

Exempt Information: None

Consultations: Public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445
Ref: 2013/151

Final Decision on Expansion of Queensway Primary School to 2 Forms of Entry (2fe)

If objections received to consider final decision on expansion.

Decision Maker and Target Date: **Cabinet, 26 November 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice published

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445
Ref: 2013/116

Oxfordshire County Council Action Taken in Response to Child Sexual Exploitation

To note the work of Oxfordshire County Council and its partners.

Decision Maker and Target Date: **Cabinet, 26 November 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Jim Leivers, Director for Children's Services Tel: (01865) 328271

Ref: 2013/150

Strategy for Expanding Primary and Secondary School Provision in the Grove and Wantage Area

To approve the strategy, following public consultation.

Decision Maker and Target Date: **Cabinet, 26 November 2013**

Key Decision: No

Exempt Information: None

Consultations: Public consultation

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2013/106

Final Decision on Expansion of Queensway Primary School to 2 Forms of Entry (2fe)

If no objections received to consider final decision on expansion.

Decision Maker and Target Date: **Cabinet Member for Children, Education & Families, 9 December 2013**

Key Decision: No

Exempt Information: None

Consultations: Statutory Notice published

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445

Ref: 2013/115

Progress Report on Children Looked After (CLA) and Leaving Care

To note progress and issues in relation to the Children and Young People in the Council's care.

Decision Maker and Target Date: **Cabinet, 17 December 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Director for Children's Services

Contact: Matthew Edwards, Corporate Parenting Manager Tel: (01865) 323098
Ref: 2013/096

New Schools for Great Western Part, Didcot: Shortlist of Academy Trusts

To seek approval of shortlist of academy trusts following bids received to run one or more new schools in Great Western Park, Didcot.

Decision Maker and Target Date: **Cabinet, 17 December 2013**

Key Decision: No

Exempt Information: None

Consultations: Public consultation followed by approved bidding and selection process.

Report By: Director for Children's Services

Contact: Diane Cameron, School Organisation Officer Tel: (01865) 816445
Ref: 2013/152

Home to School Transport Policy

Whether to approve a new OCC Home to School Transport policy, following a consultation.

Decision Maker and Target Date: **Cabinet, 28 January 2014**

Key Decision: No

Exempt Information: None

Consultations: Public consultation

Report By: Director for Children's Services

Contact: Neil Darlington, Service Manager - Admissions & Transport Tel:
(01865) 815844 Ref: 2013/089

CABINET MEMBER: CULTURAL & COMMUNITY SERVICES

KEY DECISIONS

NIL

NON-KEY DECISIONS

NIL

CABINET MEMBER: ENVIRONMENT (INCLUDING TRANSPORT)

KEY DECISIONS

Abingdon: Wootton Road - Cycle Safety Improvements

To present the consultation outcome of proposals for improvements to cycle infrastructure.

Decision Maker and Target Date: **Cabinet Member for Environment, 10 October 2013**

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Public Consultation

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Roy Newton, Service Manager - Infrastructure Planning Tel: (01865) 815647 Ref: 2013/145

Witney Transport Strategy - Phase 1

To seek approval of the scheme outline design, so that detailed design can be undertaken for scheme implementation in 2014.

Decision Maker and Target Date: **Cabinet, 15 October 2013**

Key Decision: Yes - Revenue Expenditure > £500,000

Exempt Information: None

Consultations: Public consultation, Traffic Regulations Order – Local Residence and Local Councillors

Report By: Director for Environment & Economy

Contact: Roy Newton, Service Manager - Infrastructure Planning Tel: (01865)

Oxfordshire Minerals and Waste Development Scheme 2013

To seek approval for the Oxfordshire Minerals and Waste Development Scheme 2013, setting out the scope of and timetable for preparation of the revised Oxfordshire Minerals and Waste Plan Core Strategy, and for the date for the Scheme to be brought into effect and published.

Decision Maker and Target Date: **Cabinet, 26 November 2013**

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Minerals and Waste Cabinet Advisory Group

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544 Ref: 2013/130

Oxfordshire Local Aggregate Assessment 2013

To seek approval for the Oxfordshire Local Aggregate Assessment 2013, setting out the Council's assessment of the demand for and supply of aggregates (sand & gravel, crushed rock and secondary & recycled aggregate) in Oxfordshire, to be used to establish the provision for mineral supply that needs to be made in the revised Oxfordshire Minerals and Waste Plan Core Strategy and the landbanks of minerals that need to be provided for in Oxfordshire through planning permissions.

Decision Maker and Target Date: **Cabinet, 26 November 2013**

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Key stakeholders; Minerals & Waste Cabinet Advisory Group

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544 Ref: 2013/131

Local Transport Plan 3 : Update for Consultation

To seek approval of the updated Plan for public consultation.

Decision Maker and Target Date: **Cabinet, 17 December 2013**

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Tom Flanagan, Service Manager - Planning & Transport Policy Tel: (01865) 815691 Ref: 2013/019

Oxfordshire Minerals and Waste Local Plan - Core Strategy: Consultation Draft

To seek approval for the Oxfordshire Minerals and Waste Local Plan – Core Strategy: Consultation Draft, setting out the Council's proposed planning strategy and policies for minerals and waste Developments in Oxfordshire to 2030, for public consultation.

Decision Maker and Target Date: **Cabinet, 28 January 2014**

Key Decision: Yes - Affects more than 1 division

Exempt Information: None

Consultations: Key stakeholders; Minerals and Waste Cabinet Advisory Group

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544 Ref: 2013/132

NON-KEY DECISIONS

Oxfordshire Minerals and Waste Monitoring Report 2012

To seek approval for the Oxfordshire Minerals and Waste Monitoring Report 2012, setting out information on progress in preparation of the Minerals and Waste Local Plan and on the implementation of planning policies for minerals and waste developments, to be published.

Decision Maker and Target Date: **Cabinet Member for Environment, 10 October 2013**

Key Decision: No

Exempt Information: None

Consultations: Minerals and Waste Cabinet Advisory Group

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544 Ref: 2013/133

Proposed Removal of Parking Bay - Lime Walk, Headington

To consider objections received.

Decision Maker and Target Date: **Cabinet Member for Environment, 10
October 2013**

Key Decision: No

Exempt Information: None

Consultations: Local residents, members, stakeholders.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865)
815083 Ref: 2013/136

Updated National Waste Planning Policy - Planning for Sustainable Waste Management - Consultation Responses

To seek approval for a Council response to a consultation by the Department for Communities and Local Government on an update of the Government's National Waste Planning Policy: Planning for Sustainable Waste Management.

Decision Maker and Target Date: **Cabinet Member for Environment, 10
October 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy &
Infrastructure Planning

Contact: Chris Kenneford, Service Manager - Planning & Regulations Tel:
(01865) 815615 Ref: 2013/139

Reading Road (Henley) Public Transport Infrastructure Improvements

To present the consultation outcome of proposals for improvements to public transport infrastructure.

Decision Maker and Target Date: **Cabinet Member for Environment, 10
October 2013**

Key Decision: No

Exempt Information: None

Consultations: Public Consultation

Report By: Deputy Director for Environment & Economy - Strategy &
Infrastructure Planning

Contact: Roy Newton, Service Manager - Infrastructure Planning Tel: (01865)
815647 Ref: 2013/144

Consideration of Objections to Experimental Traffic Regulation Order - Banned Turns on A40 Risinghurst

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 November 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/069

Consideration of Objections to Experimental Traffic Regulation Order - Parking in Shiplake

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 November 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/068

Pre-Consultation Draft Rights of Way Improvement Plan

To seek approval before consultation.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 November 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Steve Smith, Highways & Transport Service Manager Tel: (01865) 810435 Ref: 2013/119

Proposed Parking Restrictions - Burford Road/Moor Avenue, Witney

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 November 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/070

Proposed Parking Restrictions - Limborough Road, Wantage

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 November 2013**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/072

Proposed Parking Restrictions - Various Locations in Littlemore and Iffley Turn, Oxford

To consider objections received.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 November 2013**

Key Decision: No

Exempt Information: None

Consultations: Local residents, members, stakeholders

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/137

Banbury: Ermont Cycle Infrastructure

To report on results of public consultation and seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 November 2013**

Key Decision: No

Exempt Information: None

Consultations: Public Consultation

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/146

Charges for Landowner Statements and Declarations (public rights of way & village greens)

To seek approval for a charge to administer applications made under the Commons (Registration of Town and Village Greens) and Dedicated Highways (Landowner Statements and Declarations) Regulation 2013.

Decision Maker and Target Date: **Cabinet Member for Environment, 21 November 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Steve Smith, Highways & Transport Service Manager Tel: (01865) 810435 Ref: 2013/153

Response to Westgate Planning Application

To seek approval of the County Council's formal response to the Westgate planning application.

Decision Maker and Target Date: **Cabinet, 17 December 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Roy Newton, Service Manager - Infrastructure Planning Tel: (01865) 815647 Ref: 2013/123

City Centre Transport Strategy

To seek approval:

- (a) of the transport strategy for the Westgate area of the city centre; and
- (b) for public and stakeholder consultation, the emerging transport strategy for the rest of the city centre, including Oxford station, Frideswide Square, Oxpens and the George Street/Magdalen Street area.

Decision Maker and Target Date: **Cabinet, 17 December 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Roy Newton, Service Manager - Infrastructure Planning Tel: (01865) 815647 Ref: 2013/124

Proposed Parking Restrictions - Various Locations, Kidlington and Gosford

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 9 January 2014**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/071

Proposed Minor Changes to Divinity Road and Magdalen Road (North) CPZs

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 9 January 2014**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083 Ref: 2013/073

Proposed Amendments to Residents Parking Scheme - Abingdon

To seek approval to proceed.

Decision Maker and Target Date: **Cabinet Member for Environment, 9 January 2014**

Key Decision: No

Exempt Information: None

Consultations: Key Stakeholders and Local Residents.

Report By: Deputy Director for Environment & Economy - Commercial & Delivery

Contact: Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
Ref: 2013/017

Oxfordshire Minerals and Waste Monitoring Report 2013

To seek approval for the Oxfordshire Mineral and Waste Monitoring Report 2013, setting out information on progress in preparation of the Minerals and Waste Local Plan and on the implementation of planning policies for minerals and waste developments, to be published.

Decision Maker and Target Date: **Cabinet Member for Environment, 9 January 2014**

Key Decision: No

Exempt Information: None

Consultations: Minerals and Waste Cabinet Advisory Group

Report By: Deputy Director for Environment & Economy - Strategy & Infrastructure Planning

Contact: Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544
Ref: 2013/134

CABINET MEMBER: FINANCE

KEY DECISIONS

NIL

NON-KEY DECISIONS

2013/14 Financial Monitoring & Business Strategy Delivery Report - August 2013

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 15 October 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995 Ref: 2013/081

Treasury Management Mid-Term Review (2012/13)

To provide a mid-term review of Treasury Management activity in 2012/13 in accordance with the CIPFA code of practice.

Decision Maker and Target Date: **Cabinet, 26 November 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Greg Ley, Financial Manager - Pension Fund Investments Tel: (01865) 323978 Ref: 2013/097

Service & Resource Planning Report for 2014/15 - 2017/18 - December 2013

To provide background on budget issues for 2014/15 and the medium term, including a review of charges.

Decision Maker and Target Date: **Cabinet, 17 December 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995 Ref: 2013/094

2013/14 Financial Monitoring & Business Strategy Delivery Report - October 2013

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 17 December 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995 Ref: 2013/113

Service & Resource Planning Report 2014/15 - 2017/18 - January 2014

To provide background and context to the service and resource planning process for 2014/15 – 2017/18.

Decision Maker and Target Date: **Cabinet, 28 January 2014**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995 Ref: 2013/126

2013/14 Financial Monitoring & Business Strategy Delivery Report - December 2013

Financial report on revenue and capital spending against budget allocations, including virements between budget heads.

Decision Maker and Target Date: **Cabinet, 25 February 2014**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Assistant Chief Executive & Chief Finance Officer

Contact: Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995 Ref: 2013/147

CABINET MEMBER: POLICY CO-ORDINATION

KEY DECISIONS

NIL

NON-KEY DECISIONS

Coroner's Rule 43 Notice - Retro-Fitting of Water Suppression Systems (Sprinklers) to High Rise Properties in Oxfordshire

To request Cabinet, as fire authority, to make a formal decision on its position regarding sprinklers.

Decision Maker and Target Date: **Cabinet, 26 November 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Fire Officer

Contact: Peter Cleary, Area Manager - Community Risk Tel: (01865) 852172 Ref: 2013/143

Provision of Vapour Recovery Service to West Oxfordshire District Council

To seek approval to enter into a contract with West Oxfordshire District Council to provide the vapour recovery service.

Decision Maker and Target Date: **Cabinet Member for Policy Co-ordination, 9 December 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Fire Officer

Contact: Richard Webb, Trading Standards & Community Safety Manager Tel: (01865) 815791 Ref: 2013/154

Further Agreement to Provide a Gypsy and Traveller Services to Buckinghamshire County Council

To seek approval to enter a further agreement to provide Gypsy and Traveller Services to Buckinghamshire County Council.

Decision Maker and Target Date: **Cabinet Member for Policy Co-ordination, 9 December 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Fire Officer

Contact: Richard Webb, Trading Standards & Community Safety Manager Tel: (01865) 815791 Ref: 2013/155

Prosecution Policy for Breaches of Weight Restrictions in Oxfordshire

To seek approval of the prosecution policy relating to the breaches of weight restrictions in Oxfordshire.

Decision Maker and Target Date: **Cabinet Member for Policy Co-ordination, 9 December 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Chief Fire Officer

Contact: Richard Webb, Trading Standards & Community Safety Manager Tel: (01865) 815791 Ref: 2013/156

Oxfordshire Fire & Rescue Service - Community Risk Management Plan - Action Plan 2014/2015

To seek approval of the Community Risk Management Plan – Fire & Rescue.

Decision Maker and Target Date: **Cabinet, 25 February 2014**

Key Decision: No

Exempt Information: None

Consultations: Internal and external consultation with all stakeholders

Report By: Chief Fire Officer

Contact: Matt Carlile, Business & Improvement Manager Tel: (01865) 855211

Ref: 2013/109

CABINET MEMBER: PUBLIC HEALTH & THE VOLUNTARY SECTOR

KEY DECISIONS

NIL

NON-KEY DECISIONS

Chill Out Fund 2013/14 - October 2013

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Public Health & the Voluntary Sector, 16 October 2013**

Key Decision: No

Exempt Information: None

Consultations: None

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager

Tel: (01865) 810649

Ref: 2013/083

Chill Out Fund 2013/14 - November 2013

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Public Health & the Voluntary Sector, 27 November 2013**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager
Tel: (01865) 810649 Ref: 2013/098

Chill Out Fund 2013/14 - January 2014

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Public Health & the Voluntary Sector, 8 January 2014**

Key Decision: No

Exempt Information: None

Consultations: None

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager
Tel: (01865) 810649 Ref: 2013/129

Chill Out Fund 2014/15 - February 2014

To consider applications received (if any) from the Chill Out Fund.

Decision Maker and Target Date: **Cabinet Member for Public Health & the Voluntary Sector, 19 February 2014**

Key Decision: No

Exempt Information: None

Consultations: N/A

Report By: Youth, Engagement & Opportunities - Service Manager

Contact: Ruth Ashwell, Youth, Engagement & Opportunities - Service Manager
Tel: (01865) 810649 Ref: 2013/149

Timetable for Decisions listed in this Plan

For further details of the decisions see the corresponding item and reference number in the main part of the Plan. October 2013 items included for ease of reference.

Cabinet - 15 October 2013

- **East-West Rail Local Contributions** 2013/100
Tom Flanagan, Service Manager - Planning & Transport Policy Tel: (01865) 815691
- **Oxfordshire Customer Services (OCS) Externalisation** 2013/125
Andy Ball, Programme Manager Tel: (01865) 323221
- **Cabinet Business Monitoring Report for Quarter 1** 2013/141
Alexandra Bailey, Research & Major Programmes Manager Tel: (01865) 816384
- **Final Decision on Expansion of Watchfield Primary School to 2 Forms of Entry (2fe)** 2013/114
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Financial Contribution towards the University Technical College Project in Didcot** 2013/107
Roy Leach, School Organisation & Planning Manager Tel: (01865) 816458
- **Witney Transport Strategy - Phase 1** 2013/138
Roy Newton, Service Manager - Infrastructure Planning Tel: (01865) 815647
- **2013/14 Financial Monitoring & Business Strategy Delivery Report - August 2013** 2013/081
Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995

Cabinet - 26 November 2013

- **Staffing Report - Quarter 2 - 2013** 2013/095
Sue Corrigan, Strategic HR Manager Tel: (01865) 810280
- **Multi Agency Safeguarding Hub (MASH)** 2013/135
John Dixon, Interim Deputy Director - Children's Social Care Tel: (01865) 815165
- **Final Decision on Expansion of Queensway Primary School to 2 Forms of Entry (2fe)** 2013/116
Diane Cameron, School Organisation Officer Tel: (01865) 816445

The Forward Plan

- **Oxfordshire County Council Action Taken in Response to Child Sexual Exploitation** 2013/150
Jim Leivers, Director for Children's Services Tel: (01865) 328271
- **Strategy for Expanding Primary and Secondary School Provision in the Grove and Wantage Area** 2013/106
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Oxfordshire Minerals and Waste Development Scheme 2013** 2013/130
Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544
- **Oxfordshire Local Aggregate Assessment 2013** 2013/131
Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544
- **Treasury Management Mid Term Review (2012/13)** 2013/097
Greg Ley, Financial Manager - Pension Fund Investments Tel: (01865) 323978
- **Coroner's Rule 43 Notice - Retro-Fitting of Water Suppression Systems (Sprinklers) to High Rise Properties in Oxfordshire** 2013/143
Peter Cleary, Area Manager - Community Risk Tel: (01865) 852172

Cabinet - 17 December 2013

- **Progress Report on Children Looked After (CLA) and Leaving Care** 2013/096
Matthew Edwards, Corporate Parenting Manager Tel: (01865) 323098
- **New Schools for Great Western Part, Didcot: Shortlist of Academy Trusts** 2013/152
Diane Cameron, School Organisation Officer Tel: (01865) 816445
- **Local Transport Plan 3 : Update for Consultation** 2013/019
Tom Flanagan, Service Manager - Planning & Transport Policy Tel: (01865) 815691
- **Response to Westgate Planning Application** 2013/123
Roy Newton, Service Manager - Infrastructure Planning Tel: (01865) 815647
- **City Centre Transport Strategy** 2013/124
Roy Newton, Service Manager - Infrastructure Planning Tel: (01865) 815647

The Forward Plan

- **Service & Resource Planning Report for 2014/15 - 2017/18 - December 2013** 2013/094
Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995
- **2013/14 Financial Monitoring & Business Strategy Delivery Report - October 2013** 2013/113
Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995

Cabinet - 28 January 2014

- **Delegated Powers of the Chief Executive - January 2014** 2013/128
Sue Whitehead, Committee Services Manager Tel: (01865) 810262
- **Cabinet Business Monitoring Report for Quarter 2** 2013/142
Alexandra Bailey, Research & Major Programmes Manager Tel: (01865) 816384
- **Home to School Transport Policy** 2013/089
Neil Darlington, Service Manager - Admissions & Transport Tel: (01865) 815844
- **Oxfordshire Minerals and Waste Local Plan - Core Strategy: Consultation Draft** 2013/132
Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544
- **Service & Resource Planning Report 2014/15 - 2017/18 - January 2014** 2013/126
Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995

Cabinet - 25 February 2014

- **Staffing Report - Quarter 3 - 2013** 2013/148
Sue Corrigan, Strategic HR Manager Tel: (01865) 810280
- **2013/14 Financial Monitoring & Business Strategy Delivery Report - December 2013** 2013/147
Stephanie Skivington, Corporate Finance Manager Tel: (01865) 323995
- **Oxfordshire Fire & Rescue Service - Community Risk Management Plan - Action Plan 2014/2015** 2013/109
Matt Carlile, Business & Improvement Manager Tel: (01865) 855211

Cabinet Member for Adult Social Care - 26 November 2013

- **Healthwatch Oxfordshire** 2013/112
Alison Partridge, Public Engagement Manager Tel: (01865) 256647

Cabinet Member for Children, Education & Families - 7 October 2013

- **Bournemouth Churches Housing Contract** 2013/140
Sarah Carter, Contracts & Performance Manager Tel: 01865 323103

Cabinet Member for Children, Education & Families - 4 November 2013

- **Strategy for Expanding Primary and Secondary School Provision in the Grove and Wantage Area** 2013/151
Diane Cameron, School Organisation Officer Tel: (01865) 816445

Cabinet Member for Children, Education & Families - 9 December 2013

- **Final Decision on Expansion of Queensway Primary School to 2 Forms of Entry (2fe)** 2013/115
Diane Cameron, School Organisation Officer Tel: (01865) 816445

Cabinet Member for Environment - 10 October 2013

- **Abingdon: Wootton Road - Cycle Safety Improvements** 2013/145
Roy Newton, Service Manager - Infrastructure Planning Tel: (01865) 815647
- **Oxfordshire Minerals and Waste Monitoring Report 2012** 2013/133
Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544
- **Proposed Removal of Parking Bay - Lime Walk, Headington** 2013/136
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083

The Forward Plan

- **Updated National Waste Planning Policy - Planning for Sustainable Waste Management - Consultation Responses** 2013/139
Chris Kenneford, Service Manager - Planning & Regulations Tel: (01865) 815615
- **Reading Road (Henley) Public Transport Infrastructure Improvements** 2013/144
Roy Newton, Service Manager - Infrastructure Planning Tel: (01865) 815647

Cabinet Member for Environment - 21 November 2013

- **Consideration of Objections to Experimental Traffic Regulation Order - Banned Turns on A40 Risinghurst** 2013/069
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Consideration of Objections to Experimental Traffic Regulation Order - Parking in Shiplake** 2013/068
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Pre-Consultation Draft Rights of Way Improvement Plan** 2013/119
Steve Smith, Highways & Transport Service Manager Tel: (01865) 810435
- **Proposed Parking Restrictions - Burford Road/Moor Avenue, Witney** 2013/070
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Parking Restrictions - Limborough Road, Wantage** 2013/072
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Parking Restrictions - Various Locations in Littlemore and Iffley Turn, Oxford** 2013/137
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Banbury: Ermont Cycle Infrastructure** 2013/146
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Charges for Landowner Statements and Declarations (public rights of way & village greens)** 2013/153
Steve Smith, Highways & Transport Service Manager Tel: (01865) 810435

Cabinet Member for Environment - 9 January 2014

- **Proposed Parking Restrictions - Various Locations, Kidlington and Gosford** 2013/071
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Minor Changes to Divinity Road and Magdalen Road (North) CPZs** 2013/073
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Proposed Amendments to Residents Parking Scheme - Abingdon** 2013/017
Jim Daughton, Highways & Transport Service Manager Tel: (01865) 815083
- **Oxfordshire Minerals and Waste Monitoring Report 2013** 2013/134
Peter Day, Minerals and Waste Policy Team Leader Tel: (01865) 815544

Cabinet Member for Policy Co-ordination - 9 December 2013

- **Provision of Vapour Recovery Service to West Oxfordshire District Council** 2013/154
Richard Webb, Trading Standards & Community Safety Manager Tel: (01865) 815791
- **Further Agreement to Provide a Gypsy and Traveller Services to Buckinghamshire County Council** 2013/155
Richard Webb, Trading Standards & Community Safety Manager Tel: (01865) 815791
- **Prosecution Policy for Breaches of Weight Restrictions in Oxfordshire** 2013/156
Richard Webb, Trading Standards & Community Safety Manager Tel: (01865) 815791

Cabinet Member for Public Health & the Voluntary Sector - 16 October 2013

The Forward Plan

- **Chill Out Fund 2013/14 - October 2013** 2013/083
*Ruth Ashwell, Youth, Engagement & Opportunities - Service
Manager Tel: (01865) 810649*

Cabinet Member for Public Health & the Voluntary Sector - 27 November 2013

- **Chill Out Fund 2013/14 - November 2013** 2013/098
*Ruth Ashwell, Youth, Engagement & Opportunities - Service
Manager Tel: (01865) 810649*

Cabinet Member for Public Health & the Voluntary Sector - 8 January 2014

- **Chill Out Fund 2013/14 - January 2014** 2013/129
*Ruth Ashwell, Youth, Engagement & Opportunities - Service
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Cabinet Member for Public Health & the Voluntary Sector - 19 February 2014

- **Chill Out Fund 2014/15 - February 2014** 2013/149
*Ruth Ashwell, Youth, Engagement & Opportunities - Service
Manager Tel: (01865) 810649*



Forward Plan November 2013 - February 2014

Notice of an Additional Item for the Cabinet Member for Public Health & the Voluntary Sector Agenda

Notice is hereby given that the item set out below for consideration by the Cabinet Member for Public Health & the Voluntary Sector on 27 November 2013 is not in the Forward Plan.

The decision on this matter needs to be taken by the Cabinet Member for Public Health & the Voluntary Sector on 27 November 2013 because this is a statutory service and the Council needs to ensure that the contract is awarded in time to maintain continuity of service provision.

Cabinet Member for Public Health & the Voluntary Sector, 27 November 2013

Provision of Sexual Health Services

To seek approval of the commissioning of sexual health services.

Decision Maker and Target Date: **Cabinet Member for Public Health & the Voluntary Sector, 27 November 2013**

Key Decision: Yes – Revenue Expenditure >£500,000

Exempt Information: Yes – Category 3 – commercial sensitive information - Annex

Consultations: N/A

Report By: Director of Public Health

Contact: Val Messenger, Deputy Director of Public Health Tel: (01865) 328660
Ref: 2013/172

Peter Clark
County Solicitor
County Hall, Oxford OX1 1ND

28 October 2013